



Application for Admission to a Taught Programme  
 Academic Year of Entry: Sep 2021

Part 1: Which course are you applying for? Please refer to the guidance notes for further details.	
Name of course:	
Pathway, if applicable:	N/A
Mode of study:	Please select: Full time

Part 2: Personal Details	
Family Name:	
First Name(s):	
Title:	Please select:
Previous Name(s) if applicable:	N/A
Date of Birth (dd/mm/yy):	
Gender:	Please select:
Full HOME address including postcode:	
Home Telephone Number:	
Personal Email:	
Full CORRESPONDENCE or term-time address including postcode if different to home address:	
Email Address (this is important for future communications):	
Correspondence Telephone Number:	
Nationality (if you are a dual national, please include both nationalities):	
Country of Birth:	
Country of permanent residence:	
Have you ever applied to or studied at BSU previously?	Please select: No
If so, please list course(s) previously applied for or studied and any awards obtained:	
BSU Student No (if known):	
Do you have Department for Education qualified teacher status (QTS)?	Please select: No
Teacher Reference Number (if known):	

Part 3: Other Personal Details	
Bath Spa University (BSU) values the diversity of the community we serve. So that we can ensure that we provide a sensitive, appropriate and accessible service, complete this section. Please be assured that it will not be used in the academic decision making process.	
If you have a disability or medical condition that you would like us to know about, please provide the code here and any other details you wish to add :	Please select: No

Do you have any convictions? Please select: No

Part 4: Further Information	
Section A – to be completed by all candidates	
For UK or EU nationals, have you been resident for more than 3 weeks outside of the EU in the last 10 years (if 'Yes' you will need to provide details separately)?	Please select: No
Date of first entry to live in the UK (other than for education) – for those born in the UK, please leave blank	
First (native) language if not English ( <u>please then complete section B</u> )	Chinese
Who will pay your tuition fees and living costs?	Self-funded
Are you applying for a grant or scholarship?	Please select: No
If yes, from whom? (please give details)	
Are you planning to apply for a grant from the Arts and Humanities Research Council (AHRC)?	Please select: No
How did you find out about this course? Please select and add any further details	Please select:
Section B – to be completed by candidates who speak English as their second or subsequent language	
Have you sat, or are you intending to sit, an English language test?	Please select: No
If yes, which test is this (IELTS, TOEFL etc.)?	
If yes, which date did you, or are you going to, sit this test?	
If you have sat this test, what result did you achieve?	
If you have any further information regarding an English language test, please give details:	
Section C – to be completed by candidates who are not UK or EU nationals who MUST also enclose a copy of their passport and any current UK Visas with their application form	
Will you require a student visa to enter the UK?	Please select: Yes
Passport Number:	
Passport Expiry Date:	

Part 5: Personal Statement and Submission
<ol style="list-style-type: none"> <li>Please attach or enclose a personal statement to support your application, indicating your reasons for wishing to study the course and relevant past studies and other experience. This should be no more than 600 words.</li> <li>For most postgraduate courses, you will need to submit additional information to support your application. <u>Please refer to the guidance notes for specific details of any additional requirements for the course you are applying for.</u></li> </ol>

Part 6: References				
All applicants should provide one reference when submitting their application and ideally this will be an academic reference that comments on your suitability for the course you have applied. Please also provide details of a second referee below who will only be contacted if we require further information or confirmation.				
Name of Referee	Role/relationship to applicant (eg tutor)	Full Address including Postcode	Telephone Number	Email Address

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**Part 7: Qualifications, Employment Information and Accreditation of Prior Learning (if applicable)**

**Section A – Qualifications** Please list all qualifications you have achieved or are currently taking and remember to attach copies of ALL academic qualifications, including those at School level, as well as certified English translations for any qualifications not in English. Please continue on a separate sheet if necessary.

Country where qualification studied (eg UK)	Name of Institution (eg school / college / university)	Type of qualification (eg MA, BSc, GCSE)	Subject(s)	Examining / awarding body	Date awarded / due to be awarded	Grade / Result	Was English the language of teaching & assessment?
							Please select:
							Please select:
							Please select:
							Please select:
							Please select:
							Please select:
							Please select:
							Please select:
							Please select:
							Please select:

**Section B – Employment History** Please list below your employment history with a brief description of your role and responsibilities. Please continue on a separate sheet if necessary.

Name of Employer	Job Title / Occupation	Full-time or Part-time?	Start date of Employment	End date of Employment	Please provide a brief description of your role and responsibilities:
		Please select:			
		Please select:			
		Please select:			
		Please select:			
		Please select:			

**Section C – Accreditation of Prior Learning** Please see guidance notes, and include a copy of the university / college transcript as evidence. Please continue on a separate sheet if necessary.

Title of Course	Institution	Credit Points and Level	Date of Completion

**Part 8: Declaration**

Please read the following declaration and authorisation carefully and sign below to confirm your agreement to its terms. Please be aware that an electronic signature or electronic submission of this application form constitutes accepting this declaration.

The information I have provided in, and with, this application is true and complete, to the best of my knowledge. I understand that any offer of a place is conditional upon the screening, to the satisfaction of the University, of any or all of the information I have supplied. For the purposes of the Data Protection Act 1998, Bath Spa University is the Data Controller of this information.

I understand and accept that providing false or misleading information, or failing to mention a material fact, may be a legitimate cause for the withdrawal of an offer of a place or, if I am already a student at Bath Spa University, for exclusion. In particular, this will be the case if, after thorough evaluation of the relevant circumstances, Bath Spa University forms the view that I provided false or misleading information or failed to mention a material fact deliberately.

I give my explicit written consent that the University may use this personal data. My consent is conditional on Bath Spa University complying with its obligations and duties under the Data Protection Act 1998

I enclose copies of my required documents and can verify that they correspond exactly with the details I have confirmed on my application to the Bath Spa University Admissions Service as part of the admissions process. I confirm that these copies of my documents are an exact likeness to the originals and I understand that I may be required to produce my original documents to Bath Spa University at any time and am prepared to do this at short notice.

Signature:

Date:

**CHECKLIST – please ensure that you submit all the following with your application:**

- Completed and signed application form for each chosen course, including personal statement and, if required, other submissions
- One reference letter on headed paper, or emailed directly to us by your referee. This should be an academic reference or someone who knows you professionally and is able to comment on your suitability for the course
- A copy of your APL transcript (if applicable)
- Copies of your qualifications and transcripts
- A copy of your IELTS, or equivalent English language qualification, certificate (if applicable)
- A copy of your passport and visa (if applicable)

Please return this application to:

Email: [bsuchina@bathspa.ac.uk](mailto:bsuchina@bathspa.ac.uk)

FOR OFFICIAL USE ONLY	
Date application received	Accepted for: S / Ja / A / Ju
Interview Y/N Interview date	1 <sup>st</sup> Module: P
Decision Y/N	All Modules: P
Date	QTS D?: Y/N